Receive a Return

When you receive the product from the shopper:

1. Go to **Main > Orders > Returns**.
2. Click on the return you are receiving the product for.
3. In the **Items** tab, click **Receive Package**.

4. In the modal that opens, update the **Qty Received Now** to indicate the quantity of the item you received.
5. If the item is restockable, update the **Quantity Restockable** field to add any quantity of the item back to your inventory.
6. Select a **Restock Location**.
   - This will restock, or update, the inventory levels at that location with the returned items. Only locations that support inventory management are selectable.
   - Though this usually matches the return location selected at initiation, different restock locations can still be chosen for quantities within a line item, such as if 5 of the product were being restocked to one location and 5 to another location.
7. Click **Mark as Received** to confirm your updates.
Note that any item identifiers will be displayed as a tooltip for the item.