

Location Groups

Location groups are bundles of similar locations that can be configured together or be included in the same order routing method. After you have created a list of individual fulfillment locations in the [Locations](#) view, use the Location Groups portion of the Kibo Composable Commerce Platform UI to create and manage their groups.

View Location Groups

Use the Location Groups page at **Main > Orders > Location Groups** to view and manage location groups. Here you can create, edit, and delete location groups. Deletion will remove all grouped configurations from the individual locations that were associated with the group.

| Location Groups | | Create New Location Group |
|-----------------|----------------|---------------------------|
| ID | Name | |
| 15 | WAREHOUSE TEST | |
| 18 | Redesign | |
| 23 | Code | |
| 26 | Test A Group | |
| 27 | TEST | |
| 28 | CABS HERE | |

Create a Location Group

To create a new location group:

1. Go to **Main > Orders > Location Groups**.
2. Click **Create New Location Group**.
3. Enter a group name and identifying code.
4. Select the associated site catalog(s).
5. In the Add Location(s) section, you can filter by region (e.g. Canada and the United States as shown to the right) and select individual location to be added to the group.
6. Click **Save** when all desired locations have been added.

Location Group Add Locations

Location Group

Name* WAREHOUSE TEST
Location Group Code* 15

Sites

☒ RAPOne

Add Location(s)

Physical Location

US(103)

Florida(46)
Texas(45)
North Carolina(7)
Minnesota(1)
Nevada(2)
California(3)
New York(1)
Tennessee(1)
New Jersey(2)
Arizona(1)
USA(1)

Locations

Filter
No records found.

Selected Locations(30)

☒ WAR9
☒ WAR8
☒ WAR7
☒ WAR6
☒ WAR5
☒ WAR4
☒ WAR30
☒ WAR3

Once it has been created, you can go back into the location group details and configure additional settings as detailed in the next section.

Configure a Location Group

To configure a location group:

1. Go to **Main > Orders > Location Groups**.
2. Click a group in the main Location Groups table to open a similar location selection screen.
3. Click **Config Settings** in the header to switch to another configuration screen, which displays other options that are applied to all locations in the group. If there are multiple sites on your tenant, you can switch between them in the left-hand navigation bar.
 - These settings allow you to select the measurement unit type for packages, [BPMs for each fulfillment method](#) (which are preset to the default versions), customer pickup behavior, and supported shipping box types.

Site Name

Example_Site

STHC

Site4

Example Site Config

Save

Package Settings

Unit Type

Imperial

BPM Configurations

Ship to Home

kibo-fulfillment-workflows -> FulfillmentProcess-STH

BOPIS

kibo-fulfillment-workflows -> FulfillmentProcess-BOPIS

Transfer

kibo-fulfillment-workflows -> Default Delivery Process

Delivery

kibo-fulfillment-workflows -> Default Delivery Process

Buy Online Pickup in Store (BOPIS)

Customer Failed to Pickup After Action

Customer Care

Customer Failed to Pickup Deadline
3

WARNING: Only set this value above 7 days if the client is using a NOOP gateway.

Send Customer Pickup Reminder after the order has gone into waiting for customer pickup

2 days

☐ Do not allow partial rejection from Customer Pickup step

Box Types

Name*
DefaultBox
Length* 21 inches
Width* 21 inches
Height* 13 inches

Add

Remove

4. Carrier settings are located further down this page in the **Shipping/Delivery** section. This section contains a table in which carriers are grouped by whether they support Shipping or Delivery, allowing you to more easily differentiate between them while configuring.
- Use the checkboxes to enable carriers for the location group and select their default shipping and return carriers. Printing preferences should be defined to determine whether return labels are printed along with shipping labels and what kind of printer is the default.

Shipping/Delivery

| Enable | Shipping & Delivery | |
|-------------------------------------|-----------------------------|----------|
| Shipping | | |
| <input type="checkbox"/> | Canada Post | Settings |
| <input checked="" type="checkbox"/> | FedEx | Settings |
| <input checked="" type="checkbox"/> | FedEx SmartPost | Settings |
| <input type="checkbox"/> | Purolator | Settings |
| <input type="checkbox"/> | UPS | Settings |
| <input type="checkbox"/> | UPS SurePost | Settings |
| <input type="checkbox"/> | USPS | Settings |
| Delivery | | |
| <input checked="" type="checkbox"/> | Extensible Delivery Example | Settings |

This section is only applicable to shipping carriers

Default Carrier
FedEx

Print Return Label
☐ Yes ☒ No

Default Return Carrier

Default Printer Type*
Laser

5. Click **Settings** next to a carrier to open more detailed options. Select the associated account for this location group, enable or disable its supported shipping or delivery types, select the return label shipping type (for carriers that support shipping), and indicate the preferred defaults for different shipping speeds. [Multi Piece Shipments](#) can also be enabled here for custom carriers.
- When shipping labels are being generated, carrier account credentials are automatically inherited from a higher level if not specified in the priority of location, then location group, and then site. The "No Carrier Credentials Selected" option in the account drop-down means that this location group will fall back to [the default site credentials](#).
 - UPS configurations include a setting called [Use Declared Value](#) that will activate support for declared values. If enabled, you must provide Kibo with the maximum value you want to insure. This value is currently set to \$7500 and can only be changed by contacting the Kibo team. If a shipment value is less than the maximum insured value, then the shipment value will be used as the declared value. If a shipment value is greater than or equal to the maximum insured value, the maximum insured value will be used as the declared value.
 - UPS and FedEx configurations also include the option to [require signatures for packages](#) greater than a certain amount.

Canada Post Settings

Select Canada Post Account
CanadaTest x

Canada Post Shipping Types
☒ Expedited Parcel
☒ Xpress Post

Canada Post Return Label Shipping Types
Expedited Parcel

Canada Post Standard Default
Expedited Parcel

Canada Post 1 Day Default
Xpress Post

Canada Post 2 Day Default
Xpress Post

Canada Post 3 Day Default
Xpress Post

Cancel Okay

- Click **Okay** to save those configurations.
- In the **Other Settings** section, configure related fulfillment options such as whether to generate packing lists, whether to allow partial quantity when validating stock (in order to split shipments), and whether pick waves are enabled.

Other Settings

☐ Auto generate packing list
 ☐ Do not allow partial quantity on validate stock
 Default number of orders in pickwave

☐ Show product images in pickwave details
 Enable Pick and Pack
Max. number of packing slips by group

☐ Ship to Home
 ☐ BOPIS
 100

- When a carrier is enabled in location group settings, you are required to configure at least one shipping method or type as well as its default options.
 - If you attempt to enable a carrier without making these selections, an error will now be displayed that prompts you to set those options.
 - If you cannot provide that information at the time, you are still able to save incomplete carrier settings without enabling the carrier.
- If **Fulfillment SLAs** are enabled for your implementation, then the **Fulfillment SLAs** section will be displayed at the bottom of the page. Use the checkboxes to assign one or more SLAs to this location group, and use the up and down arrows to adjust the target percentage for each assigned SLA.

Fulfillment SLAs

| Code | Name | Fulfillment Type | Assign to Location Group | Time | Target Time | Target SLA Percentage |
|------|-------------|-------------------------|-------------------------------------|--------------------|--------------------------------|-----------------------|
| | | Select Fulfillment Type | | | | |
| 1 | Example SLA | All | <input checked="" type="checkbox"/> | 0 hours, 5 minutes | 0 hours, 4 minutes, 45 seconds | 95 |
| 2 | SLA 2 | All | <input checked="" type="checkbox"/> | 5 hours | 5 hours | 100 |
| 3 | Pickup SLA | Pickup | <input type="checkbox"/> | 120 hours | 120 hours | 100 |

- Click **Save** in the top right.